



**Comisiwn y Cynulliad  
Assembly Commission**

**ACTIONS LOG**

**Actions arising**

<b>DATE OF MEETING</b>	<b>ISSUE &amp; PAPER NUMBER</b>	<b>ACTION POINT</b>	<b>RESPONSIBLE OFFICER</b>	<b>STATUS</b>
20 June 07	Common Principles for the way we work together. 1A	Corporate Unit to publish the paper	Cerys/Meriel	On going
20 June 07	Corporate Governance principles and supporting provisions. 1B	Corporate Unit to publish the paper	Cerys/Meriel	On going
20 June 07	Commission priorities for the first six months. 2A	Corporate Unit to publish the paper	Cerys/Meriel	On going
20 June 07	Procedures for future conduct	Corporate Unit to publish the paper	Cerys/Meriel	On going



	of AC meetings. 3A			
20 June 07	Exercise of functions. 4A	Corporate Unit to publish the paper and instruments.	Cerys/Meriel	On going
20 June 07	Corporate Governance Committee terms of reference. 5A	Corporate Unit to publish the paper	Cerys/Meriel	On going
20 June 07	AC guidance for format and content of papers. 6A	Corporate Unit to publish the paper once modified.	Cerys/Meriel	On going
20 June 07	AC policies. 7A	Corporate Unit to publish the papers.	Cerys/Meriel	On going
20 June 07	AM BlackBerry service. 8A	A complete review of the ICT and BlackBerry service to be carried out.	Brian Davidge	On going
4 July 07	Budget review 2007/8 and budget planning 2008/9	Chief Operating Officer to consider ICT and office space costs linked to the increase in Assembly Member Support Staff numbers	Dianne Bevan	On going
4 July 07	Members salaries and allowances	Chief Operating Officer to arrange an independent review of pay and allowances	Dianne Bevan	On going
4 July 07	Members salaries and allowances	Wayne Cowley to contact AMs about the possibility of backdating the salaries of support staff to the 2007 Election.	Wayne Cowley	On going
4 July 07	Members salaries and	Chief Operating Officer to consider	Dianne Bevan	On going



	allowances	AMSS staff pay and bonuses.		
4 July 07	Estates	Consideration to be given to temporary exhibitions that can be housed in the Pierhead during the summer	Dianne Bevan	On going
4 July 07	Estates	Chief Operating Officer to look into improved changing room facilities	Dianne Bevan	On going
4 July 07	Report on emergency procedures	The language order of the emergency announcement to be investigated	Dianne Bevan	On going
4 July 07	Report on emergency procedures	Evacuation procedures to be rehearsed, by staff, including the Executive Board over the summer	Dianne Bevan	On going
19 September 07	Budget Proposals 2008/09	Standing Orders 27.9-12 to be suspended pending confirmation of the WAG Annual Budget motion.	Steve O'Donoghue	On going
19 September 07	Payment of Party Whips	A draft reply to the First Minister stating that all party agreement to the proposal should be sought and that a paper would be considered at the next Assembly Commission meeting.	Dianne Bevan	On going

### **Actions completed**



<b>DATE OF MEETING</b>	<b>ISSUE &amp; PAPER NUMBER</b>	<b>ACTION POINT</b>	<b>RESPONSIBLE OFFICER</b>	<b>DATE ACTION COMPLETED</b>
20 June 07	Commission priorities for the first six months. 2A	Corporate Unit to commission a paper on Members' salaries, allowances and other costs.	Cerys	21 June 2007
20 June 07	Commission priorities for the first six months. 2A	Corporate Unit to commission a paper on review of the 2007/08 budget and budget planning.	Cerys	21 June 2007
4 July 07	12 July meeting	Claire Clancy to email a proposed outline for the meeting to the Assembly Commission	Claire Clancy	4 July 2007
20 June 07	Commission priorities for the first six months. 2A	Corporate Unit to arrange the strategy meeting on 12 July 2007	Cerys	12 July 2007
20 June 07	AC policies. 7A	Corporate Unit to report regularly on the number of requests received under the Freedom of Information Act.	Kevin Willoughby	19 October 07
19 September 07	Budget Proposals 2008/09	The draft budget to be laid by 24 September 2007.	Steve O'Donoghue	24 September 07