

Action from Previous Meetings

Action point	Update	Action complete?
Item 1 Chair's opening remarks		
<p>Committee members to email or speak to the Chair or Clerk with their responses to the paper on Managing Business</p> <p>ACTION: COMMITTEE MEMBERS</p>	Only 2 responses received so far.	No
<p>Any members with relevant experience are invited to circulate information to the Committee in advance of the Chair's visit next week to a conference in Helsinki dealing with the Fifth Framework.</p> <p>ACTION: COMMITTEE MEMBERS</p>	Chair to provide feedback on trip to Helsinki.	Yes
Minutes of meeting of 21 October:		
<p>Committee members to send responses to the proposed paper for the Welsh Affairs Committee to the Clerk.</p> <p>ACTION: COMMITTEE MEMBERS</p>	Comments received, memorandum agreed and sent.	Yes
<p>Item 5: ETAG. The Chair and Clerk to look at finding more committee time to discuss ETAG.</p> <p>ACTION: CHAIR AND CLERK</p> <p>The Assembly Secretary to pass onto Cabinet the Committee's concerns that ETAG is to be debated in plenary before it is discussed in committee.</p> <p>ACTION: ASSEMBLY SECRETARY</p>	<p>ETAG on Agenda for 1 December and 26 January.</p> <p>Oral update from Assembly Secretary</p>	Yes

Assembly Secretary's oral report:		
<p>Assembly Secretary to provide information on levels of government support to Ford in Valencia and Cologne if it is available</p> <p>ACTION: ASSEMBLY SECRETARY</p>	Oral update from Assembly Secretary	
<p>Job description of the Chief Executive to be circulated to Members</p> <p>ACTION: ASSEMBLY SECRETARY</p>	To be circulated to Members when available	
Item 3 Implementation:		
<p>Consideration to be given to a 'model' for local partnerships</p> <p>Consideration to be given to the relationship between local/regional/national packages and advice given to organisations at which level they should engage</p> <p>ACTION: ASSEMBLY SECRETARY</p>	AS to update	
<p>WLGA and Monitoring Committee to put forward a model of how local authority leadership could work in practice</p> <p>ACTION: WLGA AND MONITORING COMMITTEE</p>	Await establishment of monitoring committee	
<p>Implementation and the work of the monitoring committee should be a regular item in the Committee's work programme</p> <p>ACTION: COMMITTEE SECRETARIAT</p>	In programme	Yes
Item 4: Tourism		
<p>Committee to invite BTA to EDC meeting</p> <p>Committee to revisit question of statutory/voluntary registration schemes</p> <p>WTB to report to the Committee at the end of the consultation period.</p> <p>ACTION: CHAIR</p>	Tourism to be considered again on 1 March	

<p>Assembly Secretary to consider asking the WTB to undertake further consultation with local government.</p> <p>Assembly Secretary to review policy on grants to food establishments.</p> <p>ACTION: ASSEMBLY SECRETARY</p>	<p>Oral update from Assembly Secretary</p>
<p>Item 5 Consideration of the Assembly budget:</p>	
<p>Assembly Secretary to report on progress with CBDC negotiations before Christmas</p> <p>Assembly Secretary to provide a paper on existing levels of commitment across all lines of the economic development budget (to include details on CBDC and Pathway to Prosperity budgets)</p> <p>Assembly Secretary to provide a paper on historical, existing and projected levels of match funding across all lines of the economic development and other Assembly budgets)</p> <p>Assembly Secretary to provide a paper on the WDA budget to include further details of why budget cut - LG etc.</p> <p>ACTION: ASSEMBLY SECRETARY</p>	<p>CBDC on Agenda for 15 December</p> <p>AS oral update</p> <p>AS oral update</p> <p>Details will be included in the paper on the budget which will be considered on 15 December</p>