

## **Education and Lifelong Learning Committee**

### **Agenda**

**Date:** 1 October 2003

**Time:** 9:30am - 12:30pm

**Venue:** Committee Rooms 3 & 4

**Item 1:** Introduction, apologies, substitutions and declarations of interest

**Item 2:** Draft Forward Work Programme (9:30am-9:35am)

**Paper:** ELL(2) 04-03(p.1)

**Purpose:** To ratify the current forward work programme for the Autumn Term and to determine whether to hold any additional meetings

**Item 3: Minister's Report (9:35am-10:20am)**

**Paper:** ELL(2) 04-03(p.2)

**Purpose:** To receive a report from the Minister for Education

**Officials in Attendance** Richard Davies, Director, Department for Training and Education

**Item 4: Budget Planning Round 2003 (10:20am-10:45am)**

**Paper:** ELL(2) 04-03(p.3)

**Purpose:** Progress update on Budget Planning Round

**Officials in Attendance:** Judith Cole, Department for Training and Education

Break 10.45am - 11.00am

**Item 5: National Council ELWa (11:00am-12:30pm)**

**Paper:** ELL(2) 04-03 (p.4) Annex A and Annex B

**Purpose:** Consideration of current issues and general scrutiny

**In Attendance:** Shelia Drury OBE, Chair Designate

Enid Rowlands, Former Chair

Dr Peter Higson, Interim Chief Executive Officer

Grenville Jackson, Director of Strategy and Communication

Rob Rogers, Interim Director of Finance and Risk

Richard Hart, Interim Director of Learning

**Officials in Attendance:** Richard Davies, Director, Department for Training and Education

**Item 6:** **Minutes of the previous meetings**

**Papers:** ELL(2) 02-03(min) and ELL(2) 03-03(min)

**Purpose:** To ratify the minutes of the previous meetings

